



CNC Swiss/CNC Lathe Set-Up Technician

Summary: The CNC Swiss/CNC Lathe Set-Up Technician performs set ups and manufactures parts per customer specifications utilizing CNC Single Spindle Swiss Screw Machines and/or CNC Lathes, troubleshoots machining processes, and assists in CNC machine process and programming practices. Serves as a department liaison to the other functional areas within the company.

Essential Duties and/or Responsibilities:

This list of duties and responsibilities is not all inclusive and may be expanded to include other duties and responsibilities that may be necessary from time to time.

- Comply with all safety regulations.
- Comply with all Quality System requirements.
- Perform data entry tasks.
- Use a variety of measuring devices to inspect parts and verify conformance of work to specifications.
- Set up and/or operate any part, using any CNC Single Spindle Swiss Screw Machine and/or CNC Lathe.
- Adjust machine tools to maintain quality specifications.
- Sharpen and replace cutting tools as needed.
- Adjust or replace collets and bushings as needed.
- Replace raw material when needed to continue the manufacturing process.
- Separate chips from parts, wash parts, and count parts.
- Perform general preventive maintenance tasks on equipment.
- Train other machinists to maintain or improve job skills.
- Assist with CNC programming and machining process tasks.
- Serve as a department liaison to other functional areas of the company for the purpose of quoting, process improvement, troubleshooting, training, scheduling, and corrective/preventative action activities.
- Keep up-to-date with technology changes in the industry as it relates to Swiss-Tech.
- Contribute to continual improvement initiatives.
- Maintain departmental housekeeping standards.
- Perform other duties and responsibilities as requested or required.

Qualifications:



To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must demonstrate a quality and results driven approach.
- Must demonstrate a customer and company focused attitude.
- Ability to communicate effectively with other employees of the organization.
- Ability to work in a team-oriented environment.
- Ability to read and understand documents such as blueprints, operating instructions, and procedure manuals.
- Ability to write standard documentation.
- Ability to use a computer for daily activities.
- Ability to set-up and operate all CNC Single Spindle Swiss Screw Machines and/or CNC Lathes for any part.
- Ability to address duties and responsibilities using a systematic progression of thought to deliver value added results.
- Knowledge of lean manufacturing principles.

Education/Experience:

- High School diploma or equivalent.