



Production Supervisor – Night Shift

Shift Hours: Monday – Thursday 4:00 p.m. to 3:00 a.m.

Summary: Supervise the manufacture of parts to specifications using a team environment by: performing QA inspections, directing operators, optimizing quality and productivity, while performing other tasks as assigned.

Essential Duties and/or Responsibilities:

This list of duties and responsibilities is not all inclusive and may be expanded to include other duties and responsibilities that may be necessary from time to time.

- Comply with all safety regulations.
- Working from the priority list, manage the production floor and staff to meet targeted workflows.
- Make operator assignments to optimize man to machine ratio. Assist and share responsibility with the operator(s) in achieving/exceeding required quality and production standards.
- Interface with machinists, operators, and scheduling to maximize production, to execute schedules (meet lead times), and to facilitate uninterrupted set-ups.
- Use the necessary inspection equipment to verify product conformance to requirements.
- Using control plans, document major events on each job, and communicate job status to the following shift.
- Interface with outside repair services as needed, and issue MROs for major repairs/overhauls.
- Train/coach CNC Operators. Provide management with progress updates for trainees and input for operator's performance appraisals.
- Complete JCRs to engineering on set-ups that exceed the standard time allowed, jobs that do not meet predetermined cycle times, and quality requirements that are unable to be met.
- Monitor operator's SPC charting or perform SPC as needed. Suggest adjustments or modifications to processes, in conjunction with Engineering, to improve results.
- Follow the safe practices and housekeeping instructions developed for the shop. Observe ergonomic principles and guidelines.
- Learn about new developments/breakthroughs in processes, tooling, and inspection procedures. Continue relevant education.



Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must demonstrate a quality and results driven approach.
- Must demonstrate a customer and company focused attitude.
- Ability to communicate effectively with other employees in the organization.
- Ability to work in a team-oriented environment.
- Ability to read and understand documents such as blueprints, operating instructions, and procedure manuals. Have comprehensive knowledge of shop manufacturing.
- Have interpersonal skills to coach and effectively relate with others.
- Have advanced print reading, GD&T and parts inspection abilities.
- Know SPC and be able to interpret SPC data.
- Completed CNC safety and ergonomic training.
- Computer literate.
- Read, write, and speak English.
- Math competency – basic trigonometry.
- Understand continual improvement principles and their application.
- Understand ST's ISO Quality Management System.
- Ability to write standard documentation.
- Ability to use a computer for daily activities.

Education/Experience:

- High School diploma or equivalent.
- 2 years minimum successful supervisory experience.